



MEETING RULES

Stick to the agenda | Camera and sound on only when presenting | Presenter front & centre

FACILITATOR

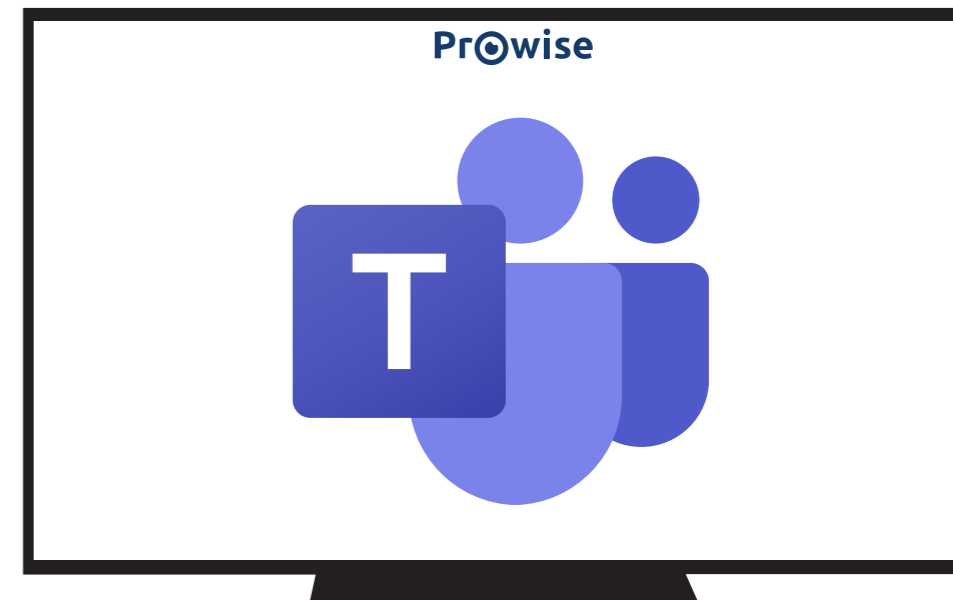
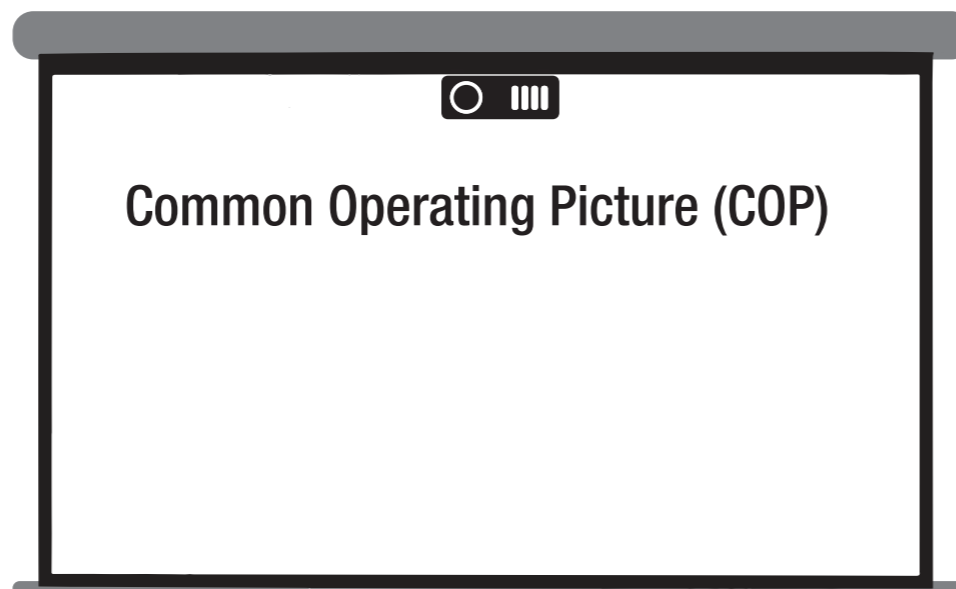
Incident Controller

Agenda

1. Welcome and Apologies
2. Confirmation of previous meeting minutes
3. Review of previous meeting action items / outcomes
4. Incident situation update
5. Incident level, control arrangements, and emergency declaration status
6. Review of incident objectives
7. Summary of emerging or significant operational issues and risks
8. Summary of assistance requested, and commitments provided
9. Summary of Initial Recovery Requirements (including input into impact statement as relevant)
10. Agency Liaison Officer Reports
 - Agency Actions/Activities
 - Impact Assessment
 - Resource Summary
 - Interdependencies
 - Issues/Risks
11. Other Items
12. Review of meeting action items / outcomes
13. Details of next meeting

ROLL CALL

- SMPC (Chair for JSCC)
- Incident Controller
- Recovery Coordinator
- Management Support
- Maritime Casualty Coordinator
- Environmental Scientific Coordinator
- Local Emergency Coordinator
- Local Emergence Management Representative
- District Emergency Mangement Representative
- Agency Liaison Officers



The role of the Incident Support Group (ISG) is to assist the IC through the provision of information, expert advice, support and resources relevant to their organisation. The ISG should consist of representatives (liaison officers) from organisations involved in the incident and relevant service providers.

Further information on OASG/ISG arrangements is outlined in the State Emergency Management Plan

