



When blank, this form is classed as **OFFICIAL**, when filled out, this form is classed as **OFFICIAL-SENSITIVE**.

LOGS		1. Request Number:					
Requestor Complete section 2 to 11	2. Incident Name:			3. Time/Date:		4. Resource Type: Fixed Consumable	
	5. Order (Use additional forms when requesting different resource sources of supply):						
	Qty.	Detailed Item Description: (Vital characteristics, brand, specs, experience, size, etc.)			Requested Arrival Date	6. LOGISTICS	
					Estimated Arrival	Cost	ID#
7. Requested Delivery/Reporting Location:					Total Costs		
8. Suitable Substitutes and/or Suggested Sources:							
9. Requested by Name/Position:			10. Priority: Urgent Routine Low		11. Ops, IMT or Section Officer Approval Name:		
RES	12. Resource available? Y N		13. If Resource unavailable, Request passed to Logs Yes No			14. Resources Signature:	
Logistics	15. Logistics Order Number:				17. Supplier Phone/Fax/Email:		
	16. Name of Supplier/POC:						
	18. Notes:						
	19. Approval name of Authorised Logistics Rep:				20. Time/Date:		
	21. Order placed by:						
Finance	22. Reply/Comments from Finance:						
	23. Finance Section name:				24. Time/Date:		