



Wheelchair Accessible Vehicle (WAV) Modification Grant

Application user guide and example application



How to apply

To apply for the Wheelchair Accessible Vehicle (WAV) Modification Grant, you first need to register for a Transport WA Grants account if you don't already have one.

The 'How to create an account' and 'How to guide for applicants' user guides are available on the [Transport WA website](#). These explain how to register for an account and how to create an application in the Transport WA Grants system.

Application user guide

1. Once an application is created, read all the details on the 'Overview' page. Select 'Next'.

The screenshot shows the 'Overview' page of a Transport WA Grants application. The left sidebar contains a navigation menu with options: Overview, Privacy statement, Confirmation of eligibility, Supporting documents, Applicant details, Proposed service, Community benefit, Vehicle modifications, References, and Submit. The main content area is titled 'Overview' and contains the following information:

- On-demand Transport (OdT) Wheelchair Accessible Vehicle (WAV) Modification Grant**
- Application form 2026-27**
- Overview**
- Thank you for your interest in applying for the OdT WAV Modification Grant 2026-27.
- The Grant provides a capital grant of up to \$34,000 (ex. GST) to assist eligible on-demand rank or hall passenger transport vehicle (taxi) owners with the cost of modifications to install or replace a wheelchair hoist and restraint systems.
- The WAV Modification Grant is part of the Department of Transport and Major Infrastructure's (DTMI) commitment to enabling safe, accessible and efficient movement, for the economic and social prosperity of Western Australia. The Grant also supports other DTMI accessible transport initiatives, including the Passenger Transport Subsidy Scheme (PTSS).
- All applicants should note:
 - Grant funding may not cover the full cost of the purchase, modification and installation of WAV equipment in a suitable vehicle.
 - Grantees will be required to maintain the WAV taxi service and continue to provide reports to DTMI for a minimum of three years after being awarded the Grant.
- Closing time and date is 5pm AWST Thursday 01 October 2026**, after which this form will no longer be available. Incomplete applications will not be considered.
- If you have any questions, please read the WAV Modification Grant Guidelines 2026-27. Further information is also available on the DTMI website [WAV Modification Grant](#), [Transport WA](#), or you can contact the on-demand transport grants team at odtgrants@transport.wa.gov.au.
- IMPORTANT:** This application form is for the WAV Modification Grant and does NOT include funding for vehicle purchase. If you are in a regional area, you may be looking for the Regional WAV Taxi Service Grant. If so, please return to the Transport WA Grants homepage and select 'Regional WAV Taxi Service Grant' to see if you are eligible. [Applicants may not apply for both grants.](#)

At the bottom right, there is a 'Next' button with a right arrow.

2. Read the 'Privacy Statement' and select 'Yes' if you have read and understood the WAV Modification Grant Guidelines and the Privacy statement. Select 'Next'.

The screenshot shows the 'Privacy Statement' page. The left sidebar is the same as the Overview page. The main content area is titled 'Privacy Statement' and contains the following information:

- Privacy Statement**
- The Western Australian Department of Transport and Major Infrastructure (DTMI) collects your personal information for the purpose of administering grant and funding programs. Information is collected via the Transport WA Grants (OmniStar) online application portal and is used solely for DTMI grant administration purposes.
- DTMI handles personal information in accordance with the *Privacy and Responsible Information Sharing Act 2024 (WA)* and other applicable legislation.
- We will not disclose your information to third parties except where necessary for the purposes outlined above. If you do not provide the requested personal information, we may be unable to adequately assess or process your application.
- You may access or correct your personal information by contacting the relevant grant program team or visiting our [Freedom of Information](#) page.
- For further information, please refer to DTMI's Privacy Statement: <https://www.transport.wa.gov.au/privacy>
- Before completing this application form, please ensure that you have read and understood the:**
 - WAV Modification Grant guidelines 2026-27;
 - Privacy Statement
- The Guidelines can be downloaded from the [WAV Modification Grant](#) page on DTMI's website, and it is advised to have this document open whilst completing this application for reference and assistance.
- Please note that an integrity check may be conducted as part of the assessment of your application and eligibility.
- Please confirm that you have read and understood the above before progressing with this application form.**
 - ☒ Yes
 - ☐ No

At the bottom right, there is a 'Next' button with a right arrow.

3. Read the eligibility criteria to confirm that you are eligible to apply for the grant before you progress with an application. If you are eligible, tick each box and then select 'Next'.

The screenshot shows the 'Confirmation of eligibility' page. The left sidebar is the same as the Overview page. The main content area is titled 'Confirmation of eligibility' and contains the following information:

- Confirmation of eligibility**
- Applications for the grant are assessed on two levels of criteria.
- 1. Applicant eligibility criteria – non-weighted criteria that all grant applicants must meet to be eligible to apply for funding.
- 2. Competitive selection criteria – weighted criteria used in the competitive assessment process to score applications against specific program priorities.
- Please read these criteria carefully in the Grant guidelines.
- Please confirm your eligibility for the Grant by indicating that you (or your organisation) meet the following **essential criteria**:
- ☒ The applicant is a resident in Western Australia and holds Australian Citizenship or Permanent Residency.
- ☒ The applicant resides in the region of the proposed WAV taxi service and can provide sufficient proof of address (e.g. electoral roll confirmation, council rates or water notice).
- If based **regionally**:
 - ☒ the applicant holds or is eligible to hold an on-demand booking service (ODBS) authorisation, or must be able to provide evidence of a current association agreement with an existing ODBS based in the relevant regional area. Or:
 - If based in the **metropolitan area**:
 - ☒ the applicant has evidence of an association arrangement with DTMI's contracted Wheelchair Accessible Vehicle Dedicated Dispatch Service (currently Black and White Cabs).
- ☒ The applicant will be a driver of the vehicle. If they are not the intended driver, then they have relevant approvals from the owner organisation to apply for the grant funds if applicable.
- ☒ The applicant can provide proof of ownership of a suitable vehicle for WAV modifications, or has consent from the owner of the vehicle.
- ☒ They applicant is aware that the Grant is limited to vehicles to be used as authorised on-demand rank or hall passenger transport vehicles (taxis).
- ☒ The applicant acknowledges that they have sufficient financial means or arrangements in place to fund the modifications prior to receiving Grant funding.
- ☒ The applicant can support the ongoing costs of the proposed WAV taxi service for the minimum operation period of 3 years from the date of contract acceptance.
- ☒ The applicant has not been awarded WAV grant funding from DTMI in the past three (3) years and/or withdrawn from a grant agreement due to a breach of the Agreement.

At the bottom right, there is a 'Next' button with a right arrow.

4. Attach the relevant supporting documents by selecting the browse button for each request, to prove that you are eligible to apply for the grant. Select 'Next'.

5. Select if you are applying as an individual or as an organisation and enter the full name of the individual/organisation. Next, enter the details of the vehicle that is to be modified, including proof of ownership or permission to use the vehicle.

6. Fill out the applicant contact details, including the ABN by typing the name and clicking the magnifying glass to search. Select 'Next'.

7. Enter the details of where the proposed service will operate. If you are outside of the metropolitan area, select the region and then the relevant city or town. Broome is used here as an example.

8. Provide further details about the proposed service. Once all the boxes are complete select 'Next'.

9. Read the Grant objectives. Explain how the proposed service will achieve the grant objectives and provide community benefit. Attach any supporting documentation by selecting the browse button. Use this to strengthen your application. Select 'Next'.

10. Select whether you are replacing existing equipment or installing WAV equipment into the vehicle for the first time. Enter the estimated start and end dates for your modification using the calendar buttons. Upload the quote from the modifier.

11. Enter the total grant amount sought, based on your quote. The maximum eligible funding will pre-populate. Tick box to confirm you have read the acknowledgement. Select 'Next'.

12. Upload two written references. Additional files can be added by selecting 'Add Another'. Note that for metropolitan drivers, one of the references must be a completed reference form from Black & White Cabs. Select 'Next'.

13. Once you are happy that you have met all the requirements of the application, tick the box to confirm you agree to the declaration. Select 'Submit' to finish your application.