

G012 - TEMPORARY LAND USE APPLICATION FACT SHEET

(FOR LOW-RISK ACTIVITIES UP TO 3 DAYS)

What is a Temporary Land Use Application (TLUA)?

This is an application seeking permission from the Department of Transport and Major Infrastructure (DTMI) to occupy and use part of its land (not a building) for a specific purpose, **for a period up to 3 days** unless prior approval has been granted for exceptional circumstances. It is a short-term contract between you and DTMI and does not create a tenancy or interest in DTMI land.

What kind of activities require a TLUA?

Low risk activities such as entertainment or cultural events, functions, festivals, exhibitions, shows, training or education, sporting or recreational competitions, (including access across DTMI land for these types of events), markets, pop-ups, catering facilities including food and coffee vans, advertising, filming, and temporary storage. Some specific uses (such as filming) may require additional approvals.

Persons interested securing short-term access within a DTMI facility are encouraged to speak directly with the relevant Harbour Manager prior to completing an application. This will provide an early opportunity for the department to consider the most appropriate permit, as well as establishing that there are no evident conflicts with any other related activities on the site.

A TLUA is **NOT** suitable for construction activities, for use of a DTMI building, or for activities the department deems as high-risk. For these types of activities, or if you are in any doubt, you need to speak directly to DTMI's relevant Harbour Office.

How do I apply?

You need to complete and sign a TLUA Form and submit it to the appropriate DTMI Harbour Office **at LEAST 28 days before** you would like to use the land. A link to the Harbour Offices can be found here: [Facility locations | Transport WA](#)

Contact details, including a phone number and the email address for each Harbour Office can be identified by clicking on the specific facility and scrolling to the section "Contact Us" on the left hand side of the website.

DTMI will then consider your application and advise you in writing whether your application has been approved or declined.

Is there a fee?

In most cases, yes, there will be a one-off upfront fee payable. Please see the schedule of fees, included within the application form, for further information.

If the use provides a significant environmental and/or community benefit, this fee may be waived. Any waiver of fee will be at the discretion of the DTMI.

Terms and Conditions

An approved TLUA is subject to terms and conditions that must be complied with. These are listed on the TLUA form, and any approval may set out additional special conditions in relation to your use of the land. Once the TLUA has been approved and the fee (if applicable) paid, it then becomes an agreement between the parties and cannot be extended or renewed.

If you fail to comply with these terms and conditions, you may be directed by DTMI to immediately cease your activity and your approval to use the land terminated. You will bear the full cost of this, including any compliance action or required remedy of DTMI land or property.

Contact Information

General information relating to our Harbour Facilities, including direct contact details for specific harbour locations, can be obtained by visiting the website and scrolling to the Contact Us section for the specific harbour location.

[Facility locations](#) | [Transport WA](#)