



When blank, this form is classed as **OFFICIAL**, when filled out, this form is classed as **OFFICIAL-SENSITIVE**.

Maritime facility:

Applicant's details

Applicant's name: _____ Date of birth: _____ Driver's licence number: _____
Company name: _____ ABN / ACN: _____
Residential address: _____ Suburb: _____ State: _____ Post code: _____
Mailing address: _____ Suburb: _____ State: _____ Post code: _____
Contact number: _____ Email: _____

Vessel details

Service (Commercial): _____

Unique identifier/registration number: _____ Vessel name: _____

Length overall (m): _____ Beam: _____ Draft: _____ Loaded displacement tonnage: _____

Compliance and Insurance details (Copies of applicable compliance certificates must be supplied with completed application form)

Insurance broker / Company: _____ Public liability for \$10 million: _____

Policy number: _____ Expiry date: ____/____/____ Policy or Certificate of Currency supplied: _____

Intended term of stay

12 months 3 months or more ____ month(s) ____ week(s) ____ day(s)

From: Date: ____/____/____ Time: ____ am /pm To: Date: ____/____/____ Time: ____ am /pm

Fees for vessels using area at Jervoise Bay Boat Harbour, Port Denison, Point Samson Boat Harbour or Beadon Creek, Onslow

Fees are valid from 01/07/2026 for the financial year of 26/27. All fees quoted are charged per metre of the vessel length, are inclusive of GST and should be paid in advance.

Length of stay	12 months	3 months or more (per month)	1 month	1 week
Cost	\$653.95	\$59.65	\$98.05	\$29.40

Declaration

- By submitting this Vessel Accommodation Water Permit Form to the Department of Transport and Major Infrastructure (DTMI)– I am making an application for Vessel Accommodation Water Permit.
- If this Form is accepted, the DTMI will grant me Vessel Accommodation Water Permit in accordance with the DTMI's Vessel Accommodation Agreement – Terms and Conditions which I confirm I have read and will adhere to including:
 - the *Electrical, Gas and Insurance Requirements* and applicable Cyclone Contingency Plans for DTMI operated maritime facilities. I will ensure that at all times the vessel will exhibit lights and shapes in accordance with *Prevention of Collisions at Sea Regulations 1983*.
- Once this Form is accepted the DTMI will invoice me a relevant amount for the Vessel Accommodation Water Permit which I agree to pay in advance of taking up the accommodation.

Name: _____ Signature: _____ Date: ____/____/____

Office use

Approved by: _____ Officer's signature: _____

Invoice number: _____ Date: ____/____/____ Vessel accommodation identifier: _____

Key numbers: _____

Privacy Collection Notice

DTMI collects your personal information including your name, driver's licence, address, date of birth and contact details to verify your identity and assess your application in relation to vessel accommodation within DTMI Coastal Facilities under the *Marine and Harbours Act 1981* and *Jetties Act 1926*. The details you provide are used on an ongoing basis for administering your records.

Providing these details is voluntary but incomplete applications may not be able to be assessed for eligibility. DTMI may disclose your information to law enforcement agencies, interstate or overseas licensing authorities, courts or other entities as permitted by law, including for identity verification and law enforcement purposes.

DTMI is committed to protecting your privacy. For more information on how we handle your personal information, including the purposes for which it may be used and disclosed, visit transport.wa.gov.au/privacy. You may access or correct your personal information by emailing foi@transport.wa.gov.au or visiting transport.wa.gov.au/foi.

What happens next

Submit the completed application form with the following supporting documentation:

- Vessel insurance certificate of currency
- Gas and/or electrical safety certificates (where applicable)
- Evidence of shore power lead compliance

The completed form and supporting documents are to be supplied to the appropriate harbour management office listed below.

The application with all supporting documentation will be reviewed by harbour management and if approved, suitable vessel area will be allocated to the applicant. The applicant will become the nominated pen holder and their vessel is the nominated vessel as per the terms and conditions. Harbour management will issue the applicant with an invoice for vessel accommodation and/or associated fees.

Contact details

For all general enquires or to provide feedback please email the prospective boat harbour region:

Fremantle Fishing Boat Harbour

For queries regarding:

- Burswood Jetty
- Challenger Boat Harbour
- Fremantle Fishing Boat Harbour
- Jervoise Bay Boat Harbour and
- Swan Canning Rivers (except Barrack Street Jetty)

Fremantle Fishing Boat Harbour

14 Capo D'Orlando Drive

South Fremantle WA 6162

Phone: (08) 9431 1020

Email: ffbh@transport.wa.gov.au

Hillarys Boat Harbour

For queries regarding:

- Barrack Street Jetty
- Hillarys and
- Lancelin

Hillarys Boat Harbour

86 Southside Drive

Hillarys WA 6025

Phone: (08) 9216 8530

Email: hillarys@transport.wa.gov.au

Two Rocks Marina

For queries regarding:

- Two Rocks Marina

Two Rocks Marina

1 Pope Street

P.O. Box 384

Two Rocks WA 6037

Phone: 1300 863 308

Email: tworocksmarina@transport.wa.gov.au

Pilbara region

For queries regarding

- Onslow
- Point Samson and
- Spoilbank Marina, Port Hedland

Pilbara region

20 Sharpe Avenue

Karratha WA 6714

Phone: 0484 260 400 or

Phone A/hrs: 0472 843 253

Email: pilbara@transport.wa.gov.au

Exmouth branch

For queries regarding:

- Coral Bay and
- Exmouth

Exmouth branch

21 Maidstone Crescent

Exmouth WA 6707

Phone: (08) 9216 8220

Email: gascoyne@transport.wa.gov.au

Changes of situation

The nominated pen holder is required to advise the Department of any change of situation, including but not limited to:

- Change or sale of nominated vessel
- Relinquishing the permit area
- Change of nominated pen holder

Until written advice is received, the original nominated pen holder will continue to be liable for any associated charges.

Easy ways to pay

The following methods of payment are accepted:



Access our secure site **transport.wa.gov.au** and click on the **DoT Direct** link to register or login to your account (24 hour service). (If your vessel accommodation is not available in the Pens section in DoT Direct, please report to the Department using the 'Missing a pen licence?')



Telephone & Internet Banking - BPAY

Contact your bank or financial institution to make this payment. For more information: **bpay.com.au** BPAY payments must be made in FULL. Payments for invalid amounts or payments past the due date will be rejected and returned.



INTERNET

Access our secure transaction site

transport.wa.gov.au and click on the Pay online button (24 hour service).



PHONE

Telephone **1300 655 322** for payment (24 hour service).



PERSON

Present this account **INTACT** at any Driver and Vehicle Services (DVS) centre, Regional DTMI office or authorised agent in Western Australia.

South West region

For queries regarding

- Augusta and
- Bunbury

South West region

24 Wellington Street

Bunbury WA 6230

Phone: (08) 9216 8200

Email: southwest@transport.wa.gov.au

Great Southern region

For queries regarding

- Albany Emu Point
- Albany Waterfront Marina
- Bremer Bay
- Esperance and
- Hopetoun

Great Southern region

178 Stirling Terrace

Albany WA 6330

Phone: (08) 9216 8520

Email: greatsouthern@transport.wa.gov.au

Carnarvon branch

For queries regarding:

- Carnarvon and
- Denham

Carnarvon branch

30 Robinson Street

Carnarvon WA 6701

Phone: (08) 9216 8230

Email: gascoyne@transport.wa.gov.au

Mid West region

For queries regarding

- Cervantes
- Geraldton
- Green Head
- Jurien
- Kalbarri
- Leeman
- Port Denison and
- Port Gregory

Mid West region

(Geraldton office)

23 Eastward Road

Wonthella WA 6530

Phone: (08) 9216 8170

A/hrs mobile: 0472 810 169

Email: midwest@transport.wa.gov.au