



MEETING RULES

Presenter front & centre | Phones on vibrate/silent | No texting | No side bar conversations | Stick to the agenda

MEETING AGENDA

ICS 201 INCIDENT BRIEFING FORMS & SIT-STAY DISPLAY BOARDS (DURATION APPROXIMATELY 30 MINUTES MAX)

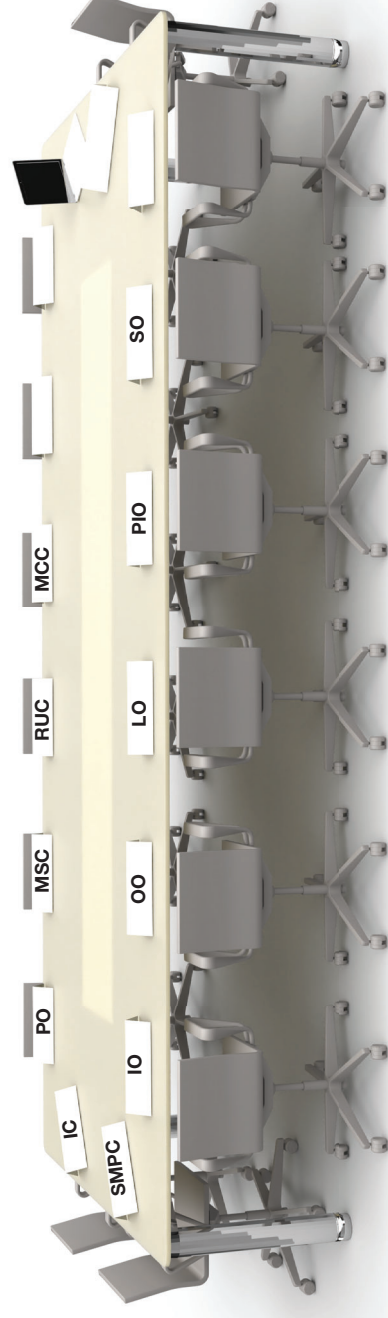
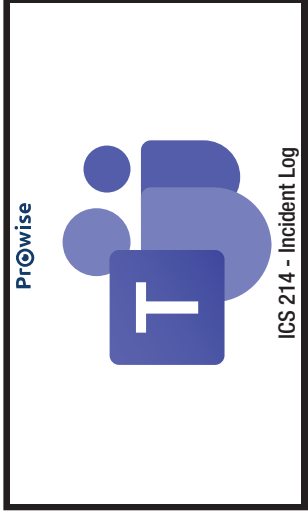
Current Situation.....	IO / OO
Current & Forecast Weather & Tides.....	IO
Objectives and Priorities.....	IC
Current Actions.....	OO
Planned Actions.....	PO
Incident Organisation (IMT & Field).....	PO
Resource Assignments.....	RUC / PO
Facilities Established.....	LO
Resources & Supplies ordered &/or En-route.....	LO
Communication Methods.....	LO
Notifications Update.....	PO
Public Information Actions.....	PIO
Safety Update.....	SO
Update ICS 233 Open Action Tracker.....	PO
Incident Controller Guidance.....	IC
Maritime Casualty Update.....	MCC (optional)
SMPC Priorities.....	SMPC (optional)

ROLL CALL

REQUIRED	<input type="checkbox"/> Incident Controller
<input type="checkbox"/> Safety Officer	<input type="checkbox"/> State Maritime Pollution Coordinator (optional)
<input type="checkbox"/> Intelligence Officer	<input type="checkbox"/> Finance Officer (optional)
<input type="checkbox"/> Operations Officer	<input type="checkbox"/> Maritime Casualty Coordinator (optional)
<input type="checkbox"/> Planning Officer	<input type="checkbox"/> Division Commander (Optional)
<input type="checkbox"/> Logistics Officer	<input type="checkbox"/> Oiled Wildlife Advisor (Optional)
<input type="checkbox"/> Public Information Officer	<input type="checkbox"/> Environmental Scientific Coordinator (Optional)
<input type="checkbox"/> Management Support Coordinator	<input type="checkbox"/> Resource Unit Coordinator
<input type="checkbox"/> Management Support Officer	<input type="checkbox"/> Liaison Officers (Optional)

White Board Layout

ICS Planning P Diagram	ICS 201 Incident Briefing Agenda	DoT MEER Divisions Sectors Diagram	DoT MEER State Capability
MEER ICS 201-1	MEER ICS 201-2	MEER ICS 201-3	MEER ICS 201-5
MEER Weather Report	MEER ICS 233 Open Action Tracker	MEER Notification Status	MEER ICS 205A Comms List
			DoT MEER ICC Estab. Tracker



A hard copy of this agenda to be displayed

