



When blank, this form is classed as **OFFICIAL**, when filled out, this form is classed as **OFFICIAL-SENSITIVE**.

# Long-Term Cycle Network (LTCN) Change Enquiry Form

Background information and the steps to be taken to submit a request for a change to the LTCN are found in the change management process guide found [here](#).

**Route description/location**

**Route number**

**Change type**

*(Minor / moderate / major)*

**Requesting organisation**

**Date**

**Contact person**

**Position**

**Email**

**Phone**

**Change description**

*(Describe the changes  
proposed)*

**Change reason**

*(Outline why the change  
is needed)*

**Authority to submit request**

*(Why your organisation is  
submitting the request)*

### Supporting evidence provided

Required: Maps - existing and proposed changes (KML, DWG, shape files)

Required: Evidence of support (Council officers, asset owners, etc.)

Additional documentation attached.

*May include: Strategic documentation (e.g., Bike Plan, Integrated Transport Strategy, feasibility study, concept design report)*

### Network impact assessment

*(Outline the potential impact of the change on the network)*

## Internal use only

### Department of Transport (DoT) review of proposed LTCN amendment

Status	Supported	Returned	Declined
Assessment date(s):			
Objective ID:		LTCN GIS ID:	
DoT Officer:			
Change type: <i>(Minor / moderate / major)</i>			
Recommended action			
Justification			
Further investigation required?	Yes	No	

### Approval

Level (LGA)

Approval date:

Objective ID:

Level (DoT)

Approval date:

Objective ID: