



Business Rules

Type 2 Child Restraint Fitting Station Scheme

To facilitate easier, faster and safer installation of anchorage points, Department of Transport (DoT) authorises Fitting Stations to install and to approve the installation of child restraints.

Summary

These business rules provide the following information in relation to the scheme:

- Services to be offered
- Duties and Responsibilities
- Requirements

Background

A correctly fitted child car restraint can significantly reduce the risk of death or serious injury in road crashes.

The effectiveness of restraints in preventing death and injury can be impaired, using restraints that are not appropriate for the size and weight of the child, the use of damaged restraints or the incorrect installation of the restraint in the vehicle.

For the child restraint to function properly in a crash it is necessary for:

- The child restraint itself to be correctly fitted.
- The vehicle to have child restraint anchorage points safely located and fitted.

These rules must be used in conjunction with all relevant vehicle standards, the Type 1 Child Car Restraint Fitting Service Business Rules, and the Type 1 Child Car Restraint Fitting and Training Manuals

Child Car Restraint Fitting Service

The Road Safety Commission have established a network of trained Type 1 Child Car Restraint Fitters throughout WA to provide advice and assistance with the installation of child car restraints.

Providing Safe Child Restraint Anchorage Points

Often in older sedans, wagons, commercial vehicles and 4WD vehicles (before 1991), child restraint anchorage points may need to be installed as they may not have been originally fitted by the vehicle manufacturer.

Aim of the “Type 2 Child Restraint Fitting Station”

To facilitate easier, faster and safer installation of anchorage points, DoT authorises Fitting Stations to install and to approve the installation of child restraints.

DoT approved Type 2 Child Restraint Fitting Stations businesses are authorised to fit child restraint anchorage points and anchorage accessories.

They will also be able to approve anchorage points and accessories that have been installed by others. A modification permit will not be issued by DoT if an authorised modifier fits a modification plate.

Relevant Vehicle Standards

The work must comply with:

- *The Road Traffic (Vehicles) Regulations 2014*
- The Australian Design Rules (ADRs)
- The National Code of Practice for Light Vehicle Construction and Modification (NCOP)

Vehicle Standards Bulletin 14 (VSB 14) provides guidelines for these types of modifications and all work must be carried out in accordance with this code to ensure the above vehicle standards are complied with.

Services to be offered

A Type 2 Fitting Service must offer services to supply and install aftermarket child restraint anchorage points and specialised anchorage accessories such as vertical posts, anchorage bars and universal frames.

Type 2 fitters can check child restraint anchorage points and accessories installed by others and attach a modification plate if they are satisfied that the modifications are performed to a satisfactory standard - conform to VSB 14.

If uncertain of the safety or legality of the installation, the customer must be directed to an Automotive Consultant or to DoT.

A Type 2 Fitting Station may elect to become a Type 1 Fitter and install the anchorage points and fit the child restraints.

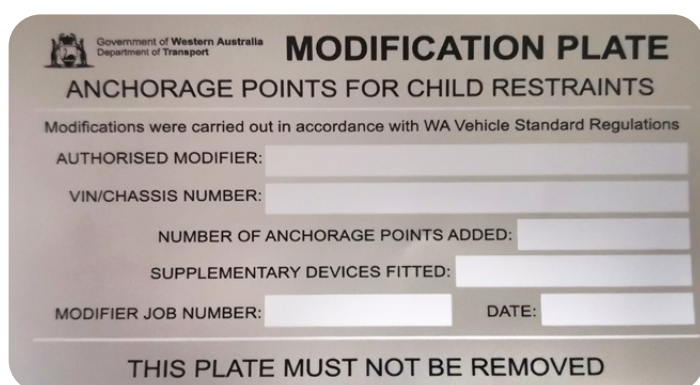
Duties and Responsibilities

Type 2 Fitters must determine how the vehicle can be safely modified and proceed with the installation, including:

- Fitting an anchorage plate in an appropriate location.
- Fitting specialised anchorage accessories such as vertical posts, anchorage bars and universal frames.
- Inspecting existing anchorages and determining whether they should be used.

All Type 2 Fitters must have an understanding of fitting the actual child restraints. For more information, refer to the Related Documents and Links section.

All Type 2 Fitting Station members must be licenced under the *Motor Vehicle Repairers Act 2003*, which regulates the WA motor vehicle repairer industry.



The image shows a 'MODIFICATION PLATE' form from the Government of Western Australia, Department of Transport. The title is 'MODIFICATION PLATE ANCHORAGE POINTS FOR CHILD RESTRAINTS'. Below the title, it states 'Modifications were carried out in accordance with WA Vehicle Standard Regulations'. The form has several fields for information: 'AUTHORISED MODIFIER:', 'VIN/CHASSIS NUMBER:', 'NUMBER OF ANCHORAGE POINTS ADDED:', 'SUPPLEMENTARY DEVICES FITTED:', 'MODIFIER JOB NUMBER:', and 'DATE:'. At the bottom, it says 'THIS PLATE MUST NOT BE REMOVED'.

Figure 1 - Modification Plate

If a Type 2 Fitter is not willing or able to install or approve a particular anchorage installation, the client should be referred to an Automotive Consultant.

Type 2 Fitters must advise when cargo barriers are required in vehicles such as station sedans and panel vans.

After a modification is successfully performed and certified, a record of the modification must be kept, and a Modification Plate issued and fixed to the vehicle.

Modification Plate

Authorised Type 2 Fitting Station officers must fix a plate to a vehicle after they are satisfied that it complies with all required vehicle standards. (This removes the need to obtain a modification permit.)

All required lettering shall be 2 mm, blank spaces must be filled with crosses to prevent further letters being added to the plate by unauthorised persons at a later date. All information, including the Authorised Modifier Job Number, must be filled in on the replacement plate.

In the event of any problems, contact us by phone on (08) 9216 8579 or email tps@transport.wa.gov.au.

The Authorised Modifier Job Number comprises of the DoTs Authorised Modifier Number followed by the Authorised Modifier's job number. This will enable any fitting station to identify the certifier.

The modification plate must be fixed in close proximity to the vehicle's compliance plate.

Records

The records including the VSB 14 LK6 checklists must be retained for 7 years and be available to be shown to DoT officers upon request.

Records should contain the following:

- all the details shown on the modification plate (Figure 1) that is affixed to the vehicle,
- vehicle owner details,
- a brief vehicle description,
- vehicle licence number,
- copies of invoices of any apparatus procured for installation, and
- any other previous modifications evident.

Where an installation has not been installed by the Type 2 Fitter but only certified, the modification plate must still be affixed and completed as if the Type 2 Fitter had performed the modification. The Authorised Type 2 Fitting Station Officer must sign off the records for the Station.

Referral from a Type 1 Fitting Service

Type 1 Fitting Service providers must refer customers to Type 2 Fitting Stations if:

- Appropriate Child Restraint Anchorage points cannot be found in the vehicle.
- The manufacturer-installed anchorage points have been damaged, tampered with or are unusable.
- Aftermarket anchorage points have been installed and the vehicle owner cannot present evidence that they have been approved. This evidence may be a modification permit, a modification certificate, or a modification plate.

Public Liability Insurance Requirements

To participate in the Type 1 and Type 2 Child Car Restraint Fitting Program employers and sole traders, are required to have a minimum of \$20 million public liability.

Common Law Duty of Care

Type 1 and Type 2 Fitting Service Providers have a duty of care to ensure they do not adversely affect a person's safety from anything they do or omit to do. Under Common Law, a person may claim damages through a civil court for injuries arising from the negligence of a Fitter.

Library Requirements

Each authorised out Type 2 Fitting Station shall have a library containing a minimum of the following documents:

- *The Road Traffic (Vehicles) Regulations 2014*
- The Australian Design Rules (ADRs)
- The NCOP for Light Vehicle Construction and Modification

All Authorised Type 2 Fitting Station Officers must be familiar with these publications.

Application to Join the Scheme

Applicants must complete the Type 2 Child Restraint Fitting Station and Officer Application (E183) form and return to DoT. Each Fitting Station must nominate at least one Authorised Type 2 Fitting Station Officer who will be liable to sign the records that must be kept for each job performed.

Related Documents and Links

Child Car Restraint Information Line:

1300 780 713

Australian Design Rules:

www.infrastructure.gov.au/vehicles/design/

Road Traffic (Vehicles) Regulations 2014:

www.legislation.wa.gov.au

NCOP for Light Vehicle Construction and Modification (VSB14):

www.infrastructure.gov.au

Department of Transport:

www.transport.wa.gov.au

Roadwise:

www.roadwise.asn.au

Road Safety Commission:

www.roadsafetycommission.wa.gov.au

Kidsafe WA:

www.kidsafewa.com.au

Department of Education WA - Road Safety and Drug Education Branch:

www.sdera.wa.edu.au

Australian Transport Safety Bureau:

www.atsb.gov.au

RAC:

www.rac.com.au

Enquiries

For enquiries contact us on 13 11 56.