



Frequently Asked Questions

Converting a District plate to a District optional plate

What is a District plate?

District series number plates are ordinary plates that have a prefix indicating the local Shire. District plates are only issued to people who reside in that district. For example, 'A' for Albany.

Who can convert District plates?

People with District plates issued to a vehicle or retained by the Department of Transport (DoT) can convert the plates to an optional series plate.

What are the benefits of plate conversion?

Converting a District series plate to a District optional plate provides the plate holder with the following benefits:

- The ability to remake the plate if it is lost or stolen;
- The grant of the Certificate of Right to Display and Trade;
- The holder of the Certificate may sell the Right to Display and Trade at any price in the open market to any individual or corporation; and
- The ability to display the plates on a vehicle, whether it is licensed in the plate holder's name, a third party or an organisation.

When can I convert my District plate?

Anytime on or after Monday 13 December 2021.

How can I convert my District plate?

District plate conversions can be completed over the phone by calling the DoT Customer Contact Centre on 13 11 56 or in person at any licensing centre or agent state-wide from Monday 13 December 2021.

How can I tell if a District plate has been converted?

There is no change to the physical appearance of a District plate once it has been converted.

The plate holder will be issued with the Certificate of Right to Display and Trade once the conversion has been completed.

Can I change the colour of my District plate?

District plates and District optional plates can only be remade within the following colour range:

- Black on white
- Black on yellow
- Brand WA format

Do I need to prove my identity to convert a District plate?

Yes. Western Australian road laws require persons and organisations to confirm their identity when completing many driver and vehicle transactions.

If your identity details are current, then a plate conversion can be completed over the phone. If your personal details or the organisations details are not current, then you will need to attend a DoT licensing centre or agent to confirm your identity.

Refer to the Proof of Identity requirements for a list of documents you can use as proof of identity.

Can a friend or family member complete the application on my behalf?

Yes, provided your proof of identity details held by DoT are current, and the person completing this on your behalf can provide proof of their identity.

The last holder of our family's District plates has passed away. Can the plate be converted?

Prior to conversion, the District series plates must be transferred to an immediate family member (spouse, parent, child or sibling) of the deceased person. To complete the transfer, the person responsible for the estate must complete the Application for Plate Remake/Transfer (E45) form.

Can I reserve a District plate that has not been issued?

District plates are manufactured for general use in ascending alpha/numeric combinations. They are issued on a first come, first served basis and cannot be reserved.

What about number plates with a Local Government Authority (or Shire) emblem?

Number plates with a Shire emblem are known as Special Local Authority plates. These plates are optional plates and are issued with a Certificate of Right to Display and Trade. As these plates are only available from your local authority or Shire office, you can contact your local authority and make your application directly with them.

Note, prices for Special Local Authority plates are set by the Local Authority/Shire.

Can I sell my District plate?

No, a District plate that has not been converted to a District optional plate cannot be 'sold' because District plates do not grant the plate holder the Certificate of Right to Display and Trade.

Can I sell my District optional plate?

Yes, District optional series plates can be sold in the open market. When you convert your District plate to a District optional plate, you will be granted the Certificate of Right to Display and Trade that allows you to do so.

Always ask to see the Certificate of Right to Display and Trade prior to purchasing an optional plate. The Certificate will be issued in the name of the plate holder, includes the plate number and the signature of the Executive Director, Driver and Vehicles on behalf of the CEO of Department of Transport.

District plates without a certificate cannot be sold or transferred to another person in the open market.

My District plates were lost or stolen. Can they be converted?

No, District plates that are lost or stolen cannot be converted. Only District plates that are currently issued to a vehicle or are retained at a DoT office or agent are eligible for conversion.

My District plates were returned or relinquished a while ago. Can they be converted?

No, only District plates that are currently issued to a vehicle or are retained at a DoT office or agent are eligible for conversion.

Further information

Department of Transport

Telephone 13 11 56

Website www.transport.wa.gov.au

