



When blank, this form is classed as **OFFICIAL**, when filled out, this form is classed as **OFFICIAL-SENSITIVE**.

Maritime facility

Applicant's name: _____ Date of birth: _____ Driver's licence number: _____
 Company name: _____ ABN / ACN: _____
 Residential address: _____ Suburb: _____ State: _____ Post code: _____
 Mailing address: _____ Suburb: _____ State: _____ Post code: _____
 Contact number: _____ Email: _____

Contact details:

Nominated emergency contact - Name: _____
 Contact number: _____ Email: _____

Vessel details

Recreational: _____ Fishing (Commercial): _____ Tourism (Commercial): _____ Service: _____
 Vessel type: Monohull: _____ Multihull: _____
 Unique identifier/Registration No: _____ Vessel name: _____
 Registration or Certificate of Survey expiry date: _____
 Length overall (metres): _____ Beam: _____ Draft: _____ Loaded displacement tonnage: _____ Unleaded: _____ Diesel: _____

Compliance and Insurance details (Copies of applicable compliance certificates must be supplied with completed application form)

Insurance broker / Company: _____ Public liability for \$10 million: _____
 Policy number: _____ Expiry date: ____/____/____ Policy or Certificate of Currency supplied: _____
 Electrical certificate: Not applicable: _____ or Certificate number: _____ Expiry date: ____/____/____ Copy supplied: _____
 Gas certificate: Not applicable: _____ or Certificate number: _____ Expiry date: ____/____/____ Copy supplied: _____
 Shore power lead: Expiry date: ____/____/____ Copy supplied: _____ Power Required: Single Phase: _____ 3-Phase _____

Preferred vessel accommodation type: (Check available accommodation types by facility at <https://www.transport.wa.gov.au/imagine/facility-locations.asp>)

Will a sea pen/floating dock system be used? No Yes (if yes, additional application required)

Mooring:		Floating Pen:		Fixed Pen:
Swing mooring:	Piled mooring:	Pen with walkway:	Pen no walkway:	Alongside berth:

Intended term of stay

12 months _____ 3 months or more _____ month(s) _____ week(s) _____ day(s)
From: Date: ____/____/____ Time: _____ am /pm **To:** Date: ____/____/____ Time: _____ am /pm

Declaration

I hereby confirm that I understand that –

- by submitting this Vessel Accommodation Form to the Department of Transport (Department)– I am making an application for vessel accommodation
- If this Form is accepted, the Department will grant me vessel accommodation in accordance with the Department's Vessel Accommodation Agreement – Terms and Conditions which I confirm I have read and will adhere to including –
the Electrical, Gas and Insurance Requirements and applicable Cyclone Contingency Plans for Department of Transport operated maritime facilities.
- Once this Form is accepted the Department will invoice me a relevant amount for the Vessel Accommodation which I agree to pay in advance of taking up the accommodation

Name: _____ Signature: _____ Date: ____/____/____

Office Use

Invoice number: _____ Date: ____/____/____ Vessel accommodation identifier: _____
 Approved by: _____ Key numbers: _____

What happens next

Submit the completed application form with the following supporting documentation:

- Vessel insurance certificate of currency
- Gas and/or electrical safety certificates (where applicable)
- Evidence of shore power lead compliance

The completed form and supporting documents are to be supplied to the appropriate harbour management office listed below.

The application with all supporting documentation will be reviewed by harbour management and if approved, suitable vessel accommodation will be allocated to the applicant. The applicant will become the nominated pen holder and their vessel is the nominated vessel as per the terms and conditions. Where applicable, the nominated pen holder will be required to collect jetty access keys (either in person or out of hours collection) as per arrangement with the appropriate harbour management office.

Harbour Management will issue the applicant with an invoice for vessel accommodation and/or associated fees.

Easy ways to pay

The following methods of payment are accepted:



A DoTDirect account is the easiest and most convenient way to access your details and pay renewals, 24 hours a day, 7 days a week. To sign up for a DoTDirect account visit www.transport.wa.gov.au/dotdirect. (If your vessel accommodation is not available in the Pens section in DoTDirect, please report to DoT using the 'Missing a pen licence?')



Telephone & Internet Banking - BPAY. Contact your bank or financial institution to make this payment from your cheque, savings, debit, account or credit card. For more information: www.bpay.com.au. BPAY payments must be made in FULL. Payments for invalid amounts or payments past the due by date will be rejected and returned.



INTERNET

Access our secure transaction site www.transport.wa.gov.au and click on the Pay online link of DoTDirect for payment by Mastercard or VISA. (24hr service).



PHONE

Telephone 1300 655 322 for payment by Mastercard or VISA (24hr service).



MAIL

Detach PAYMENT ADVICE and mail with cheque or money order to Department of Transport, GPO C102, Perth WA 6839. Cheques are accepted subject to being met on first presentation. Make cheques or money orders payable to "Department of Transport".



PERSON

Present this account INTACT at any DoT centre in Western Australia. For further information on DoT centre locations please visit www.transport.wa.gov.au/licensing/visit-a-licensing-centre-or-agent.asp.

Changes of situation

The nominated pen holder is required to advise Department of Transport of any change of situation, including but not limited to:

- Change or sale of nominated vessel
- Relinquishing the vessel accommodation
- Change of nominated pen holder

Until written advice is received, the original nominated pen holder will continue to be liable for any associated charges.

Contact details

For all general enquires or to provide feedback please email the prospective boat harbour region:

Fremantle Fishing Boat Harbour

For queries regarding:

- Burswood Jetty
- Challenger Boat Harbour
- Fremantle Fishing Boat Harbour
- Jervoise Bay Boat Harbour and
- Swan Canning Rivers (except Barrack Street Jetty)

Fremantle Fishing Boat Harbour

14 Capo D'Orlando Drive
South Fremantle WA 6162
Phone: (08) 9431 1020
Email: ffbh@transport.wa.gov.au

Hillarys Boat Harbour

For queries regarding:

- Barrack Street Jetty
- Hillarys and
- Lancelin

Hillarys Boat Harbour

86 Southside Drive
Hillarys WA 6025
Phone: (08) 9216 8530
Email: hillarys@transport.wa.gov.au

Two Rocks Marina

For queries regarding:

- Two Rocks Marina

Two Rocks Marina

1 Pope Street
PO Box 384
Two Rocks WA 6037
Phone: 1300 863 308
Email: tworocksmarina@transport.wa.gov.au

Pilbara region

For queries regarding

- Onslow
- Point Samson and
- Spoilbank Marina, Port Hedland

Pilbara region

3-5 Welcome Road
PO Box 429
Karratha WA 6714
Phone: (08) 6551 6800 or
Phone: (08) 9216 8230 (Accounts)
Email: pilbara@transport.wa.gov.au

Exmouth branch

For queries regarding:

- Coral Bay and
- Exmouth

Exmouth branch

21 Maidstone Crescent
Exmouth WA 6707
Phone: (08) 9216 8220
Email: gascoyne@transport.wa.gov.au

Carnarvon branch

For queries regarding:

- Carnarvon and
- Denham

Carnarvon branch

Small Boat Harbour Road,
Carnarvon WA 6701
Phone: (08) 9216 8230
Email: gascoyne@transport.wa.gov.au

Mid West region

For queries regarding

- Cervantes
- Geraldton
- Green Head
- Jurien
- Kalbarri
- Leeman
- Port Denison and
- Port Gregory

Mid West region

(Geraldton office)
23 Eastward Road
Wonthella WA 6530
Phone: (08) 9216 8170
A/hrs mobile: 0472 810 169
Email: midwest@transport.wa.gov.au

South West region

For queries regarding

- Augusta and
- Bunbury

South West region

24 Wellington Street
Bunbury WA 6230
Phone: (08) 9216 8200
Email: southwest@transport.wa.gov.au

Great Southern region

For queries regarding

- Albany Emu Point
- Albany Waterfront Marina
- Bremer Bay
- Esperance and
- Hopetoun

Great Southern region

178 Stirling Terrace
Albany WA 6330
Phone: (08) 9216 8520
Email: greatsouthern@transport.wa.gov.au