



Carnarvon One Mile Jetty – Timber Disposal Assessment Panel Policy

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Objective:

To set out the requirements and process in relation to gifting and selling historic Carnarvon One Mile Jetty timber (OMJ).

Introduction

Following the deconstruction of the heritage listed OMJ, historic timbers were sorted and stored to the satisfaction of Heritage Council of WA (HCWA). This policy sets out how the timber will be distributed so that the project delivers community benefits as well as maximising the potential financial benefits to support future heritage conservation outcomes on the site.

It is intended that the material is made available to as wide an audience as possible, so that many groups and individuals have an opportunity to secure a piece of Carnarvon's history.

Heritage

Under the provisions of *Section 73* of the *Heritage Act 2018*, advice was sought from HCWA on the proposed deconstruction of the heritage listed OMJ.

The OMJ has cultural heritage significance because it demonstrates an integrated process developed to deal with extreme transport hardships, is rare in early ship to land transferal systems in Australia and has visual landmark qualities highly valued by the people of Carnarvon and of the Gascoyne region of Western Australia.

HCWA expressed their desire to see opportunities created for the salvaged timbers to be made available to individuals, community groups, traders, or agencies to re-purpose the timber where possible.

Application and Assessment Process

Whilst the Carnarvon Heritage Group (CHG) is the custodian of the timber and ultimate recipient of funds from the sale of OMJ timber, the Department of Transport (DoT) is coordinating the application and assessment process. An Assessment Panel will consist of representatives from DoT, CHG, Shire of Carnarvon (SoC) and Gascoyne Development Commission (GDC), who will collectively review and approve received applications for Grade 1 – 3 material. Grade 4 material can be requested directly to the Carnarvon Heritage Group (no application form required).

Timber Disposal

Carnarvon One Mile Jetty

STEP 1



Download Application form from Department of Transport (DoT) website and check eligibility.

STEP 2



Outline the project and community benefits and submit to the DoT portal for assessment.

STEP 3



Application is referred to Panel including DoT, Shire of Carnarvon, Carnarvon Heritage Group and GDC.

STEP 4



Application is assessed on its merits and against criteria. The panel votes and a decision is agreed.

STEP 5



Timber is made available for collection by applicants.

Allocation Process

DoT have engaged Ventia Australia Pty Ltd as their local managing agent for the timber distribution. They will be responsible for assessing actual timber availability and allocation. Should any new requests for timber be made on site, an EOI Form shall be completed and the Ventia agent has the discretion and authority to disseminate additional timber requests immediately, or shortly following an inventory review.

Definitions

Assessment Panel	Will consist of representatives from the Department of Transport, Carnarvon Heritage Group, Shire of Carnarvon and Gascoyne Development Commission.
Application	Expression of Interest (EOI) Application Form – One Mile Jetty Timber. Submitted for consideration by the Assessment Panel.
Timber Grade:	Timber grading is as per the Grading Matrix developed by H+H Architects (attached). The grading matrix refers to a visual grading of the condition, integrity and authenticity of the material, not its structural capacity.
General Public (Local):	Residents or ratepayers within the Shire of Carnarvon, as well as adjoining locations including the Murchison, Shark Bay, Upper Gascoyne and Coral Bay regions
General Public:	A member of the wider Western Australian public.
Community Group:	A not-for-profit group, organisation or school / teaching facility that is located in the Shire of Carnarvon or adjoining districts
Public Project (Local):	A project that is located in the Shire of Carnarvon, which is readily accessible to members of the community and general public
Public Project:	A project that is located external to the Gascoyne region, which is readily accessible to members of the community and general public
Private Project:	A project (within or external to the Gascoyne region) that is not accessible to the general public and may be located on private property, or for private gain
Timber Merchant:	Commercial trader of timber products for use in building
Local business or Tradesperson:	A for-profit business or tradesperson situated or trading in the Shire of Carnarvon or adjoining districts



Historic Carnarvon One Mile Jetty Timber

The recovered historic OMJ timber was graded into four categories based on the condition once salvaged. None of the timber is suitable for structural applications but may be used in small building projects (though not as a structural element), hobby craft or other creative projects.

Grade 1 & 2 Timber

It is intended to retain a portion of the highest-grade material (particularly stringer beams and half caps) to re-use in future repair and/or interpretation projects to the remaining standing portion of the One Mile Jetty. A quantity of material will be retained onsite by the Carnarvon Heritage Group and kept secure for this purpose.

Community groups may also express their interest in access to Grade 1 and 2 material for a specific **public** project, at no cost. Timber for **private** projects will need to be purchased. The Assessment Panel will consider requests based on the number of expressions of interest and availability.

Grade 3 Timber

Grade 3 material primarily consists of stringer beams, historic piles, replacement piles and deck planks/deck boards. There is also a quantity of railway beams, half caps, handrails, kerb rails and balustrade posts. The timber is generally in fair to poor condition, cut down or damaged lengths of the original timber fabric. In recognising the heritage value of the timber, it will be made available to the community and intended for small scale domestic use and community use. Community groups may apply for access to Grade 3 material at no cost, for a specific public project. Private projects will require timber purchase.

Expressions of Interest for Grade 1, 2 or 3 grade timber to complete the **Expression of Interest (EOI) Application Form**, which will be assessed by the Assessment Panel.

Grade 4 Timber

It is recognised that the majority of the Grade 4 material has limited re-use opportunities and that it is not desirable for this material to be stored long term at the site. The Carnarvon Heritage Group retains the right to distribute this material. Assessment Panel will not require an Expression of Interest form to be completed.

The CHG will offer a 6x4 trailer load of this material for \$100 (loaded), or approved access for a customer to select their own load, for free.

Distribution Carnarvon One Mile Jetty Timber

One Mile Jetty Projects

It is intended to retain a proportion of the highest-grade material (particularly stringer beams and half caps) to re-use in future repair and/or interpretation projects to the remaining standing portion of the One Mile Jetty. A quantity of material will be retained onsite by the Carnarvon Heritage Group and kept secure for this purpose.

Local Projects

It may be desirable for some of the material to be made available to the Shire of Carnarvon and the Department of Transport to be used in the public domain, specifically for high-value landscape or play



spaces at the Carnarvon Heritage Precinct, along the Tramway, or near the Fascine. There are already examples of salvaged timber being used in street furniture in the main CBD district of Carnarvon, and additional material will be made available by the Carnarvon Heritage Group for future projects by the Shire and Department of Transport. An *Agency Request Form* will be completed to record applicant requests.

Community Groups:

Community Groups may apply for access to all material Grades, at no cost, for a specific public project, however, will be subject to availability. Community Groups may make multiple requests for different public projects, but requests for large quantities may be capped due to the finite nature of the timber, and the stated intention to share the material with a large portion of the community. The application process will include an 'Expression of Interest' process and will need to meet the following criteria:

- A statement relating to the purpose, vision and/or values of the Community Group and an indication of its local membership
- A sketch or diagram of the proposed use for the timber
- The quantity of timber required, including preferred grade and section size
- A written outline of the project's connection to the One Mile Jetty
- How the project will offer a community benefit and how it will be accessible to the general public

The Assessment Panel will assess all applications on their merits, and in relation to the stated criteria. Acceptance of a proposal will be on the basis of simple majority.

Projects requesting large quantities of timber (i.e. In excess of 50 lineal metres of timber) will be considered at the discretion of the Assessment Panel.

Private Projects

The general public, local businesses and trades may apply to the Assessment Panel to purchase salvaged material for use in private projects (i.e. those that are for profit, or of no broader community benefit). The funds collected (by the CHG) from the sale of this material will go towards the future repair/refurbishment of the remaining standing jetty.

Prices as follows:

- Deck plank/boards - \$100 each (piece rate applies to deck boards only)
- Single stringer beam and rail beams - (\$100/lineal metre, based on actual selection and measured onsite)
- Corbels and Half caps - (\$100/lineal metre, based on actual selection and measured onsite)
- Historic timber pile & replacement piles - \$500 each
- Handrails, kerb rails and balustrade posts – from \$10each or x3 for \$20
- Grade 3 deck boards, stringers, rail beams, kerb rails and half caps (Stack 10) - \$100 each

Quantities may be limited for each household/business to ensure that material is available to a broad section of the community and will be subject to availability.

Timber Merchants

The Carnarvon Heritage Group will actively seek the interest of timber traders and merchants to sell the highest-grade material in large quantities at market rates. The funds collected from the sale of this material will go towards the future repair/refurbishment of the remaining standing jetty. Decisions relating to the sale of the material is at the discretion of the Assessment Panel coordinated by the Department of Transport and will be subject to full committee review and approval.

Other Low-Grade Material

It is recognised that the majority of the Grade 4 material has limited re-use opportunities and that it is not desirable for this material to be stored long term at the site. The Carnarvon Heritage Group retains the right to distribute this material (without application form to the Assessment Panel) with the following considerations:

- The CHG may arrange for a skid-steer loader or similar to attend the site on nominated days (compliant with public liability considerations) to assist people with safe loading of materials into trailers.
- If the CHG assist with loading a customer trailer with their equipment, they will charge \$100 per 6x4 load.
- The funds collected to go towards the Jetty repair fund, or to offset costs associated with the distribution of the material (i.e. machinery operators for loading material, or for manual handling).
- Alternatively, customers can arrange a time for access with the CHG and select / load their own pickings, for free.
- Set days and times will be established by the CHG for the collection of Grade 4 material.
- Community members are expected to bring their own trailers, utes, trucks, tie downs and covers for the safe transport of the material.

Before any timber leaves the CHG site, a **Salvaged Timber Indemnity and Waiver Form** is to be completed and submitted (electronically or in person) by the applicant before timber collection.

Salvaged timber - Caution

- The material may contain contaminants (i.e. from salts and previous timber treatments) and concealed fixings (i.e. hidden bolts, screws, etc) which may present hazards during and after burning. No material that is CCA-treated should be burned.
- Anyone who takes Grade 1-4 material and uses it for firewood, does so entirely at their own risk.
- Salvaged timber may contain sharp objects and other hazards, individuals may risk injury.
- Heavy objects can cause muscle strain or back injury.
- Individuals are asked to observe the safety warnings and stay away from machinery operating in the area.
- Individual applicants are responsible for the safe securing and transportation of their timber.
- A waiver will be signed before timber collection.

Reference Documents

Refer to the Timber Grading Matrix and the Salvaged Timber Catalogue for One Mile Jetty, both prepared by H+H Architects on behalf of Department of Transport for grading and element types.

Review of Policy

This policy may be reviewed or revoked at any time given the finite supply of One Mile Jetty timber.