Government of **Western Australia**
Department of **Transport**

Update your Passenger Transport Subsidy Scheme contact details

ODT186

When blank, this form is classed as OFFICIAL, when filled out, this form is classed as OFFICIAL-SENSITIVE.

The Passenger Transport Subsidy Scheme (PTSS), administered by the Department of Transport (DoT), provides subsidised taxi travel for eligible people with disability. For more information, visit transport.wa.gov.au/ptss

To update your PTSS contact details, complete all questions on this form and submit it to DoT via email or post:

Email: ondemandtransport@transport.wa.gov.au

Mail: On-demand Transport
GPO Box R1290
PERTH WA 6844

1. Participant details

Participant number

Surname

First name

Other name(s)

Date of birth

Gender Male ☐ Female ☐ X ☐

Residential address

Suburb State Postcode

☐ Postal address is the same as residential address

Postal address (if applicable)

Suburb State Postcode

Phone number Mobile number

Email

Name of residential care facility (if applicable)

Do you hold/have you ever held a WA driver's licence or WA Photo Card? Yes ☐ No ☐

Driver's licence or WA Photo Card number (if known)

2. Next of kin details

Surname

Given name(s)

Phone number Mobile number

Email

Relationship to applicant

3. Carer/other contact details

Surname

Given name(s)

Phone number Mobile number

Email

Relationship to applicant

4. Preferred contact

Your preferred contact will be the primary point of contact with DoT for all matters related to PTSS, including important updates regarding your participation. Note: your PTSS card will always be sent to the postal address you have provided.

Preferred contact for PTSS matters: Participant ☐ Next of kin ☐ Carer/other contact ☐

5. Privacy policy

The information you supply on this form is being collected by DoT for the purpose of administering your participation in the scheme. Refer to the Driver and Vehicle Services (DVS) Privacy Policy for information on how DoT handles your information, how to request access or an amendment to your personal information, and how to make a privacy complaint: transport.wa.gov.au/privacy

☐ **I have read and agree to the terms and conditions in the DVS Privacy Policy**

6. Declaration

The participant must sign the following declaration. Note: there is an alternate option for people unable to physically sign this form.

- I certify that the information I have provided is true and correct, and undertake to advise the Department of Transport (DoT) should my circumstances change.
- I consent for DoT to use the contact details I have provided on this form for all DoT dealings.*

* DoT administers a range of licences and services including driver's licences; vehicle licences; the Passenger Transport Subsidy Scheme; WA Photo Cards; off-road vehicle registration; learner's permits; extraordinary licences; recreational skipper's tickets; and boat registration.

Option 1 – Applicant signature

Applicant's signature Date

Option 2 – Applicant signature alternative

☐ I am unable to sign this form. By ticking this box, I agree with the declaration above. This box should only be ticked if you do not have anyone to sign on your behalf.

Note: If you tick this box, DoT may need to contact you to confirm you agree to the declaration via phone, as well as any personal details that are different to records DoT currently holds.

Office use only

☐ Both pages of form received.
☐ More information required?
☐ Declaration signed or ticked.
☐ Participant details updated in DoT system.

Receiving officer name: Signature:

Date signed: