



Vehicle Transfer - Vehicle Dealers

Notification of Change of Ownership

When blank, this form is classed as OFFICIAL, when completed, this form is classed as OFFICIAL SENSITIVE

This form MUST be completed in FULL, and signed by BOTH the dealer and the purchaser. Failure to submit the completed document within the prescribed time frame, may result in the issue of an infringement. The dealer must mail the seller's copy to: Driver and Vehicle Services, GPO Box R1290, PERTH, WA 6844 within 14 days of the sale. Further important information is contained on the reverse of this form which must be read and understood by both the seller and the purchaser.

Vehicle Details (details to be completed from vehicle licence papers)

PLATE NUMBER								LICENCE EXPIRY DATE								YEAR OF MANUFACTURE															
MAKE				MODEL				BODY TYPE				BADGE				SERIES															
ENGINE NUMBER																CHASSIS/VIN NUMBER															
ODOMETER READING						Has this vehicle been listed in the Written off Vehicle Register?						Consignment Vehicle (please tick ✓)						Vehicle Condition (please tick ✓)													

WARNING: If this form is not submitted within the prescribed timeframe, or false or misleading information is provided, an infringement may be issued or prosecution action taken in accordance with the *Road Traffic (Vehicles) Act 2012* and the *Duties Act 2008*. The transfer may be rejected if the form is incomplete.

Dealer Details

DEALER'S TRADE NAME (OFFICIAL COMPANY STAMP)												ORGANISATION CODE/PREMISES NUMBER									
												STOCK REGISTER NUMBER									
ADDRESS										POSTCODE		DEALER'S LICENCE NUMBER									
DUTIABLE VALUE (MUST BE COMPLETED . GENERALLY, THIS IS THE MARKET VALUE, SEE DEFINITIONS OVERLEAF)										PURCHASE PRICE (SEE DEFINITIONS OVERLEAF)						DATE OF DISPOSAL					

Purchaser Details

PURCHASER'S FAMILY NAME										GIVEN NAME/S											
DRIVER'S LICENCE NUMBER						CONTACT PHONE NUMBER								DATE OF BIRTH							
Is this vehicle to be licensed in the name of a corporate company? (Please tick) ☐ Yes ☐ No																ORGANISATION CODE (IF APPLICABLE)					
IF YES, COMPANY NAME																AUSTRALIAN COMPANY NUMBER (ACN)					
RESIDENTIAL ADDRESS										SUBURB						POSTCODE					
GARAGING ADDRESS										SUBURB						POSTCODE					
Do you give consent to Driver and Vehicle Services (DVS) to use the address(es) above as your residential/postal address(es) for all Department of Transport and Major Infrastructure (DTMI) dealings? (Please tick) ☐ Yes ☐ No																					
POSTAL ADDRESS										SUBURB						POSTCODE					

Garaging details

Will this vehicle be kept primarily in WA (see 'Garaging Address' overleaf for more information)? ☐ Yes ☐ No

Purchaser's Declaration

I declare that all of the above information I have provided is true and correct. I understand that if I am found to have provided false or misleading information on this form, I will be liable for prosecution. **This document is not valid unless signed by both the Dealer and the Purchaser.**

PURCHASER'S SIGNATURE

DATE

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DEALER'S SIGNATURE

DATE

TRANSFERS MADE EASY FOR DEALERS

1. If you are transferring a vehicle licence to another owner you are required to complete this form and forward the Seller's Copy (the blue copy) to Driver and Vehicle Services, GPO Box R1290, PERTH WA 6844 within 7 days of the sale or a \$100 infringement may be issued.
2. Make sure that all relevant details are completed on the form. Both you and the purchaser are required to complete and sign the form.
3. You are required to forward or hand the Purchaser's Copy (the red copy) together with the current licence papers to the purchaser.
4. Once lodged, Driver and Vehicle Services will invoice the purchaser for the vehicle licence duty and transfer fee.
5. The onus is on the purchaser to ensure that an approved immobiliser is installed. If an approved immobiliser is installed, please supply to the purchaser any information about the immobiliser as a courtesy.
6. If you are disposing of a vehicle that is licensed at concession rates, you should advise the new owner of the concession and possible charges.
7. Where details have not been completed you may be contacted by telephone to confirm vehicle details.

DEFINITIONS

Dutiable Value

The dutiable value for a used vehicle is the amount for which the vehicle might reasonably be sold, free of financial encumbrances, in the open market. Full definitions can be found in the *Duties Act 2008*.

Used Vehicles

Unrelated parties

When a licensed vehicle has been purchased on the open market from someone unrelated to the purchaser, the purchase price will generally represent the dutiable value of the vehicle.

Related parties (related by blood, marriage, business relationship or otherwise)

When a vehicle is purchased from a related party, the purchase price may not be accepted as the dutiable value of the vehicle. In these cases, or if a vehicle is received as a gift, the dutiable value is taken to be the price for which the vehicle might reasonably be sold on the open market.

Resources such as the Redbook website provide information on the average selling price of various makes and models of vehicles. This information may be used as a guide and will generally be considered appropriate evidence of the market value of a vehicle in the absence of any evidence to the contrary.

Purchase Price

The purchase price, in respect of a vehicle, includes:

- (a) an amount allowed by the seller on a trade-in or an exchange of any article, or
- (b) an amount paid to the seller for anything included with or incorporated into the vehicle, or
- (c) an amount paid to the seller for the preparation of the vehicle for delivery to the purchaser, or
- (d) GST and auction fees.

WARNING: A seller or purchaser who understates the purchase price or dutiable value of a vehicle or who provides false or misleading information commits an offence under the *Duties Act 2008* and may be liable to a penalty of \$20,000. The seller and the purchaser are liable to pay any additional duty that should have been paid plus a penalty of 100% of that duty.

RevenueWA conducts regular checks of declared dutiable values against market data. If the declared dutiable value is suspected to be understated, you may be asked to provide evidence to support your declaration.

POSTAL ADDRESS

Driver and Vehicle Services
GPO Box R1290
PERTH WA 6844

FOR ENQUIRIES

Website: www.transport.wa.gov.au/dvs
Telephone: 13 11 56
Facsimile: 1300 669 995

The information you supply on this form may be disclosed to other government agencies where provided for in legislation. The Chief Executive Officer of the Department of Transport and Major Infrastructure also releases aggregated statistical information to third parties. However, your personal identifying information will not be released to these persons without your explicit consent.



Part B
Vehicle Transfer - Vehicle Dealers
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Vehicle Details (details to be completed from vehicle licence papers)

PLATE NUMBER								LICENCE EXPIRY DATE								YEAR OF MANUFACTURE															
MAKE				MODEL				BODY TYPE				BADGE				SERIES															
ENGINE NUMBER																CHASSIS/VIN NUMBER															
ODOMETER READING						Has this vehicle been listed in the Written off Vehicle Register?						Consignment Vehicle (please tick ✓)						Vehicle Condition (please tick ✓)													
						Yes No						Yes No						Poor Average Good													

WARNING: If this form is not submitted within the prescribed timeframe, or false or misleading information is provided, an infringement may be issued or prosecution action taken in accordance with the *Road Traffic (Vehicles) Act 2012* and the *Duties Act 2008*. The transfer may be rejected if the form is incomplete.

Dealer Details

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												STOCK REGISTER NUMBER											
ADDRESS								POSTCODE				DEALER'S LICENCE NUMBER											
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Purchaser Details

PURCHASER'S FAMILY NAME								GIVEN NAME/S															
DRIVER'S LICENCE NUMBER								CONTACT PHONE NUMBER								DATE OF BIRTH							
Is this vehicle to be licensed in the name of a corporate company? (Please tick) Yes No																ORGANISATION CODE (IF APPLICABLE)							
IF YES, COMPANY NAME																AUSTRALIAN COMPANY NUMBER (ACN)							
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Garaging details

Will this vehicle be kept primarily in WA (see 'Garaging Address' overleaf for more information)? Yes No

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DEALER'S SIGNATURE

DATE

WHAT THE PURCHASER HAS TO DO

1. When purchasing a licensed vehicle you must complete this form together with the seller of the vehicle. The seller is required to forward the Seller's Copy (the blue copy) to Driver and Vehicle Services (DVS), and give you (as the purchaser) the Purchaser's Copy (the red copy) and the current licence papers. The purchaser must submit this copy either in person at a DVS Centre or agent, or by mail to the address at the foot of this page, within 14 days of purchasing the vehicle. Failing to do so may result in a penalty. Failure to pay the vehicle licence duty and transfer fee within 28 days of the invoice being issued may result in an infringement of \$100.
2. The invoice may be paid by BPAY® (contact your bank or financial institution for further information), by credit card using DVS's Phonepay 1300655322, by mail (GPO Box R1290, PERTH WA 6844), in person at any metropolitan Post Office, participating country Post Office, DVS centre, regional Department of Transport and Major Infrastructure office or agent (cash, cheque or EFTPOS).

A vehicle can only be licensed in the name of an individual (natural person), corporate company, incorporated body or any other body that is recognised as a legal entity. If the vehicle is jointly owned, a Proof of Identity form must be completed and signed nominating a licence holder. Proof of Identity forms may be obtained online at www.transport.wa.gov.au/dvs.

IMMOBILISER REQUIREMENTS

The purchaser of the vehicle is responsible to ensure that an approved immobiliser is installed. Vehicles that are 25 years or older, vehicles that have a tare weight over 3,000 kg or a GVM or aggregate weight over 4,500 kg, motorcycles and some farm vehicles are exempt from the fitment of an immobiliser.

An approved immobiliser is:

- 'Factory fitted' (i.e. fitted at the time of manufacture). The vehicle owner's handbook should confirm this.
- Self arming (i.e. devices which automatically arm themselves without any assistance from the driver) and prevents the vehicle from being started.

If you are unsure about whether the vehicle immobiliser installed is approved, check with your nearest authorised installer, visit www.transport.wa.gov.au/dvs or call DVS on 13 11 56.

DEFINITIONS - DUTIABLE VALUE

Dutiable Value

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RevenueWA conducts regular checks of declared dutiable values against market data. If the declared dutiable value is suspected to be understated, you may be asked to provide evidence to support your declaration.

PENSIONER CONCESSION CARD ENQUIRIES

If you are the holder of a Pension Concession card issued by Centrelink or Department of Veterans' Affairs or a WA Senior's Card and a Commonwealth Senior's Health Card holder, you may be eligible for a concession on your vehicle or driver's licence. For further information please call DVS on 13 11 56.

GARAGING ADDRESS (BASE OF OPERATION)

In accordance with section 5(3)(d) of the *Road Traffic (Vehicles) Act 2012*, a vehicle licence cannot be granted or transferred unless the vehicle is kept primarily in Western Australia (i.e., garaged in this State). You may be required to produce documentary proof of this.

DOES THE VEHICLE HAVE MONEY OWING ON IT?

The Personal Property Securities Register (the PPSR) is the register where details of security interests in personal property can be registered and searched. The Insolvency and Trustee Service Australia (ITSA) is the Australian Government agency responsible for administering the PPSR.

The PPSR can advise you if money is owed on a licensed second-hand car, motorcycle or self-propelled farm vehicle. Research has shown that one in five PPSR checks reveals the vehicle to be financially encumbered. In nearly half the cases, the purchaser wasn't aware of it.

By doing a PPSR check, you can avoid the risk of your vehicle being repossessed. The PPSR can also improve your chances of knowing if a car on offer is stolen. Buyers purchasing vehicles from licensed motor vehicle dealers do not need to use the PPSR.

To do a PPSR check, write down the vehicles plate number, engine number and chassis/VIN number and visit www.ppsr.gov.au for an online search or call 1300 007 777. Please phone between 6:00 am to 6:00 pm AEST Monday to Friday and 7:00 am to 1:00 pm Saturday and Sunday (including public holidays).

POSTAL ADDRESS

Driver and Vehicle Services
GPO Box R1290
PERTH WA 6844

FOR TRANSFER AND IMMOBILISER ENQUIRIES

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Telephone: 13 11 56
Facsimile: 1300 669 995