Appendix A: Hazard identification checklist

Use this checklist to help you think of hazards that affect your ODBS.

⚠️ **Hazards marked on the checklist with an * must be specifically addressed in your Safety Management System. DoT Officers will look for these if you are audited.**

It is also a good idea to refer to the *Audit Checklist*, as this checklist outlines what is expected of you during a Department of Transport audit: **www.transport.wa.gov.au/ODBSaudit**

Type of hazard	Potential hazard (Yes / No)
Driver	
Driver fatigue*	
Driver distraction* *Including use of mobile phones, dispatch systems.*	
Driver competence* *Including driving skills, medical conditions, drug and alcohol use.*	
Driver assault against passenger and other persons* *Including behaviour from serious sexual or physical assault, to minor verbal assault.*	
Fraud* *Financial or personal gain through wrongful, dishonest or criminal actions of a driver.*	
Vehicle	
Mechanical failure*	
Wheelchair accessible vehicles (WAVs) and related equipment* *Appropriate maintenance and use of wheelchair hoists and restraints.*	

Type of hazard	Potential hazard (Yes / No)
Misuse of camera recordings* *Including security of passwords, not sharing video content.*	
Passenger	
Violent or aggressive passengers (assault on driver)* *Including behaviour from serious sexual or physical assault, to minor verbal assault.*	
Vulnerable passengers	
Failure to properly support passengers with disabilities or special needs* *Including transportation of guide dogs/assistance animals, the needs of vision impaired passengers and the needs of elderly passengers.*	
Safe carriage of wheelchair users	
Environment	
Remote or isolated operations (communications, first aid, fire)	
Collision with animal: kangaroos, cattle and other	
High speed limit conditions	
Flash flooding and wet weather conditions	
Vehicle roll over	
COVID-19	
COVID-19 health and safety considerations* *Includes monitoring Government announcements, vehicle cleaning policies, mask usage.*	